

I. THE object of the Society is to advance education and promote research into the study of archaeology, architecture, and history, and kindred subjects, especially in their relation to one another, and to make available to the public the results of such research.

II. The means employed in the furtherance of the above object but not otherwise shall be:—

- (1) MEETINGS for reading papers, for exhibiting objects of antiquarian interest, and for discussing questions within the scope of the Society.
- (2) EXCURSIONS to buildings or places which possess features of archaeological or architectural interest or historical associations.
- (3) A COLLECTION of books, drawings, engravings, photographs and the like.
- (4) THE PUBLICATION of the periodical "Oxoniensia", containing papers and articles, and other matter of local archaeological or historical interest.
- (5) GRANTS to individuals and organisations to promote research into the subjects listed in I.

III. The Officers of the Society shall be the President, the Secretary, the Treasurer, the Membership Secretary, The Excursions Secretary, the Editor of *Oxoniensia* and the Librarian.

IV. The Vice-Presidents of the Society shall be:(a) ex-officio The Lord Bishop of Oxford, the Archdeacon of Oxford, Professors connected with the studies of Archaeology, Art, and History in the University of Oxford, and the Keepers of the Departments of Antiquities and of Fine Art in the Ashmolean Museum, being Members of the Society; (b) Members who have served the office of President of the Society; (c) such others, whether Members or not, as the Society may elect to the office.

V. The business of the Society shall be directed by a General Committee, consisting of the Officers of the Society and six others elected by the Members of the Society, as hereinafter provided, not more than two others co-opted by the General Committee, one representative of each sub-committee of the society and one representative appointed by each affiliated Society. Three shall constitute a quorum, and the Chairman shall have a casting vote as well as his ordinary one.

#### MEETINGS

VI. Ordinary Meetings of the Society shall be held normally during Term. The day and hour of each shall be fixed by the General Committee, and due notice of such Meetings shall be given to the Members by circular. One of the Ordinary Meetings in Trinity Term shall be the Annual Meeting for the election of Officers and General Committee (see Rule XV) and for the adoption of the Report and Statement of Accounts (duly audited) for the preceding year.

VII. Ordinary Meetings of the Society shall be open to every Member of the Society or of any affiliated Society, and to one friend introduced by the Member in person. If, on any occasion, a Member wishes to introduce more than one friend, or to introduce a friend unaccompanied, the written sanction of the President or the Secretary must be obtained. The General Committee may, however, in the case of certain Meetings, modify this Rule, or restrict the attendance to Members only, or make admission conditional upon presentation of a special ticket, due notice of such modification or restriction being given to the Members on the circular convening the Meeting.

VIII. All Meetings of the General Committee shall be called by the Secretary, and six days' notice at least shall be given.

IX. At all Meetings, whether of the General Committee or of the whole Society, the Chair shall be taken by the President, or, in his absence, by one of the Vice-Presidents, or a member of the General Committee.

X The Chairman shall regulate all proceedings and discussions, shall have unlimited power in questions of order, and shall have a casting vote as well as his ordinary vote.

#### EXCURSIONS

XI. Excursions shall be arranged by the General Committee for each Term and notified to the Members by circular.

XII. Excursions shall be open to every Member of the Society, and to one friend introduced by the Member in person. If, on any occasion, a Member wishes to introduce more than one friend, or to introduce a friend unaccompanied, the written sanction of the President, or of the Secretary, must be obtained. The General Committee may, however, in the case of certain excursions restrict the attendance to Members only, or make admission conditional upon presentation of a special ticket, due notice of such restriction being given to the Members on the circular announcing the excursion.

XIII. Members who have sent in their names, or those of friends, shall be held liable for expenses incurred in arranging the excursion on behalf of those whose names they have sent in, whether they take part in the excursion or not. The General Committee shall have power to pay from the funds of the Society part of the expenses of any excursion if it thinks fit.

#### ELECTION OF OFFICERS, COMMITTEES, ETC.

XIV. The Officers of the Society and the two Auditors shall retire annually, but shall be re-eligible. Two of the six elected members of the General Committee shall also retire annually by rotation and shall not be re-eligible for election until the expiration of one year from their retirement.

XV. The election of the Officers, Auditors, and two members of the General Committee to fill the places of those who retire, shall take place at the Annual Meeting.

XVI. The President shall be elected from among candidates who, being Members of the Society, have been proposed in writing to the Secretary by any two Members not less than one week before the Annual Meeting. The election, if there be more than one name proposed, shall proceed by ballot. If no names have been so proposed, the nomination of a President shall rest with the General Committee. The other Officers shall be elected in the same manner as the President.

XVII. The election of Vice-Presidents under Rule IV (c) may take place at any Ordinary Meeting; but the proposal must emanate from the General Committee, and notice must be given of the proposed election at a previous Ordinary Meeting.

XVIII. The Auditors shall be elected in the same manner as the President, but shall not be members of the General Committee.

XIX. (a) To fill the two places in the General Committee which are vacated by rotation, any two Members of the Society may propose (by notice in writing to the Secretary) the names of any Members, not less than one week before the Annual Meeting.

(b) At the Annual Meeting, if more than two names have been proposed, the election shall be made by ballot. If no names have been proposed, the nomination of two new members of the General Committee shall rest with that Committee.

(c) The General Committee may fill up any vacancies in its own body which may occur during the year. Such co-opted members shall be members of the General Committee until the date of the next Annual Meeting and shall then be re-eligible as elected but not co-opted members.

(d) The General Committee may also co-opt in any year not more than two members at its discretion.

#### MEMBERSHIP

XX. Membership of the Society is open to all interested in furthering the objects of the Society. Applications forms, duly signed, shall be transmitted to the Membership Secretary who shall send each new Member, on receipt of his subscription, a copy of the current programme.

XXI. Membership of the Society shall be divided into six classes :- Life, Full, Retired, Student, Family and Ordinary. Family shall be defined as partners and their children below the age of 18 living together. All except Ordinary members shall receive one copy of the annual volume of "Oxoniensia". The General Committee may decide not to offer certain classes of membership. Libraries and institutions may receive "Oxoniensia" by paying a

subscription which shall be not less than that paid by Full members. Subscriptions shall be fixed by the General Committee but shall not be altered without the consent of the Annual Meeting..

XXII. The Oxford University Archaeological Society shall have an affiliation agreement with the Society whereby its undergraduate members shall receive notice of meetings, and shall be admitted to them, but shall not have the right to admit a guest.

XXIII. All subscriptions shall be due on the first day of January, and shall be paid either to the Membership Secretary or by Banker's Order.

XXIV. The accounts of the Society shall be audited by the Auditors elected under Rule XVIII as soon as practicable after the close of each calendar year and, after being passed by the General Committee, shall be presented to the Annual Meeting (see Rule VI).

XXV. No member whose subscription is in arrears shall be entitled to the privileges of a member. Any member failing to pay the annual subscription by the end of Hilary Term shall cease to be a member.

#### LIBRARY

XXVI. The whole of the Society's collection of books, drawings, engravings, photographs, manuscripts, rubbings of brasses, and any other architectural or antiquarian objects which may be in their possession, shall be deposited in the Ashmolean Museum or the Bodleian library, and shall there be available subject to the regulations made from time to time by the General Committee of the Society in conjunction with the Visitors of the Ashmolean Museum or the Curators of the Bodleian Library, such regulations having the force of Rules of the Society.

#### ACTION BY THE SOCIETY

XXVII Any proposal for action by the Society must receive the sanction of the General Committee.

XXVIII. In cases of urgency, the President, Secretary and Treasurer, or a majority of them, may take action in the name of the Society, without calling the General Committee, provided that they shall report their action to that Committee regularly summoned at the first opportunity.

#### CHANGES IN THE RULES

XXIX. Any member may suggest alterations in the existing Rules, or the enactment of new Rules, in writing to the Secretary. The General Committee may propose such alterations or enactments for the approval of the Society, to be granted or withheld at the next Ordinary Meeting, provided that such suggestion be received in time for consideration by the General Committee before the issue of the circular calling the Meeting, and provided that the general sense of the proposed change shall be notified on the circular. No alteration shall be made to Rules I, XXIX or XXX without the consent of the Charity Commissioners, and no alteration shall be made to the Rules which will have the effect of causing the Society to cease to be a charity at law.

#### DISSOLUTION

XXX. In the event of the Society being wound up, its remaining assets shall, after the payment of any debts and liabilities incurred, be transferred to another charity with similar objects, or be applied for similar charitable purposes.